

WEST MANHEIM TOWNSHIP

PERMIT LIST

Building permits are needed for the following:

1. Construction or Placement of any structure.
Example: House, Mobile & Modular Homes, Barns, Garages, Car Ports, Utility Sheds, In-ground & Above-Ground Pools or Hot Tubs, Decks, Porches, Patios, Walks, Chimneys, Retaining Walls (over 48" high) Electrical, Mechanical, and Plumbing. Also additions to above listings.
2. Remodeling, Changing, or Replacement of :
 - a. All structures if any wall, ceiling or floor supports are changed.
 - b. Doors or Windows: new, replacement, or relocation of existing units.
 - c. Basements, Kitchens, Bathrooms, Steps, Decks, etc.
 - d. Driveways & Fences.
 - e. Existing: street curbs & sidewalks.
 - f. Electrical, mechanical and plumbing alterations
3. Driveway permits:
 - a. To establish any drive or parking area.
 - b. To add, alter, or replace any existing drive or parking area.
(Including resurfacing of existing drive and parking area.)
4. Fencing Permits:
 - a. To install or replace all types of fences or partial fences on property; with the only exception of fencing used for confinement of farm animals.
5. Demolition Permits:
 - a. Is needed for the removal of all structures and parts of structures, 150 square feet and more.

Permits are not needed for the following:

- a. Painting – interior or exterior.
- b. Siding
- c. Roof covering with like materials only.
(additions or decking repairs need permits)
- d. Fencing for farm animals, only.
- e. Retaining wall 48" or less.

BUILDERS, DEVELOPERS AND OWNERS

The following is a list of inspections that must be completed on all New Construction or Additions to Existing Structures as required by INTERNATIONAL CODES as indicated below:

Call for an inspection twenty-four hours in advance of required inspection.
(Saturdays, Sundays and Holidays are not included in this 24-hour notice)

Call the Township Monday through Friday at (717) 632-0320, between the hours of 8:30 A.M. and 5:00 P.M.

1. Site Inspection, Property Corners, Structure Corners, and Driveway at road intersection, all located.
2. Inspection of footers prior to pouring of concrete.
3. Foundation (Footer drain system, Waterproofing, Plumbing below basement finish floor).
4. Framing (with rough-in components that will be covered with building materials).
5. Plumbing and pressure test plus mechanicals.
6. Insulation
7. Storm water system (approved design).
8. Public water & sewer.
9. Inspection of sidewalks.
10. Well site & well permit (site, grouting, final)
11. On-site septic certification (by proper authority – 717-637-3800 or 717-792-4088)
12. Three electrical inspections (by ICC approved 3rd party inspector)
Same inspector must make all inspections, unless pre-arranged by Township.
13. Final For Use and Occupancy Permit
 - * Plumbing
 - * Sewer (public & onsite)
 - * Electrical
 - * Water (public & private)
 - * Mechanical

(West Manheim Township Code Enforcement – 632-1539)

(West Manheim Township On-site Sewer or Septic Enforcement – 717-637-3800 or 717-792-4088)

(West Manheim Township Water, Public & Private, and Public Sewer - 717-632-1539)

NOTE: IT IS EXTREMELY IMPORTANT TO CALL FOR REQUIRED INSPECTIONS ON TIME!

Any missed inspections may cause project delay, plus add extra cost to the project if materials have to be removed to make proper inspection!